

**Business Administration Discipline**  
**Khulna University**  
**Admission into the MBA (Regular) Program 2018-2019**

Business Administration Discipline, Khulna University invites application from the prospective candidates in its MBA (Regular) Program. Prospective Candidates can apply in person or through postal mail. Detail information in this regard is as follows:

1. **No. of students to be admitted:** 35
2. **Duration of the Program:** Four (4) regular academic semesters. BBA Graduates of KU can complete in three (03) semesters subject to the exemption of fundamental courses.
3. **Class Time:** Weekday time.
4. **Eligibility:** For admission into the **MBA (Regular) program**, candidates must have:
  - (i) A four/five years' bachelor degree from any recognized university and at least 8 (eight) points calculated based on the table below.
  - (ii) A Bachelor degree (less than four years) and a Master degree and at least 8 (eight) points calculated based on the table below.
  - (iii) A candidate must not have a third division or a GPA less than 2.00 in more than one Degree/Examination.

**Point Calculation Table**

Certificate/Examination		Division/Class and Points		
		1st Division/Class	2nd Division/Class	3rd Division/Class
S.S.C. or Equivalent	GPA*	3.50 and above	2.00 to below 3.50	1.00 to below 2.00
	Point	3	2	1
G.C.E. "O" Level	GPA	3.00 and above	2.00 to below 3.00	1.00 to below 2.00
	Point	3	2	1
H.S.C. or Equivalent	GPA*	3.50 and above	2.00 to below 3.50	1.00 to below 2.00
	Point	3	2	1
G.C.E. "E" Level	GPA	2.50 and above	1.50 to below 2.50	1.00 to below 1.50
	Point	3	2	1
Bachelor Degree (2 years)	CGPA	3.50 and above	2.00 to below 3.50	1.00 to below 2.00
	Point	3	2	1
Bachelor Degree (3 years)	CGPA	3.50 and above	2.00 to below 3.50	1.00 to below 2.00
	Point	4	3	2
Bachelor Degree (4/5 years)	CGPA	3.50 and above	2.00 to below 3.50	1.00 to below 2.00
	Point	6	5	3
Master Degree	CGPA	3.50 and above	2.00 to below 3.50	1.00 to below 2.00
	Point	3	2	1

\* GPAs for SSC or equivalent and HSC or equivalent are calculated on a 5-point scale. Other GPAs are calculated on 4-point scale.

\* If a candidate submits both original and converted results of any certificate/degree examination, the original results will be considered for the minimum point's calculation.

**5. Components of the Admission Test:**

Candidates will be selected on the basis of written test and viva-voce results. Distribution of marks will be as follows:

Dimensions	Marks
English Language, grammar and Free-hand Writing	<b>50 (pass mark– 20)</b>
Analytical Ability and Mathematical Problem Solving	30
General Knowledge and IQ	10
<b>Total Marks in Written test</b>	<b>90 (pass mark - 40)</b>
Viva Voce	10 (pass mark - 5)
<b>Total</b>	<b>100</b>

\*Only Short listed candidates will be called for viva voce.

## 6. Application Form Collection and Submission:

<b>Application form Collection</b>	From <b>19 May, 2019</b> from the Office @ Tk. 50 during office hours ( <b>Except 01 to 15 June, 2019</b> ) or from website for free ( <a href="http://www.ku.ac.bd">www.ku.ac.bd</a> or <a href="http://www.kuba.ac.bd">www.kuba.ac.bd</a> )
<b>Application Submission</b>	To the office of BA Discipline (During Office hours 9:00 am to 4:00 pm) or by post on or before <b>08 July, 2019</b> .
<b>Application Fee</b> Tk. 1,200/=	In cash to the office to the office of BA Discipline (during office hour) or Pay Order (issued in favor of Chairman, MBA Admission Committee)

## 7. Important Dates and Relevant Information:

- List of applicants eligible for the Admission Test will be displayed on the notice board/website on **July 10, 2019**.
- Written Examination will be held on **July 13, 2019** at 10.30 AM.
- Results of the Written Examination will be published on or before **July 15, 2019**
- Viva Voce (For candidates qualified in the written test) will be held on **July 18, 2019**
- Admission from the merit list on **July 23, 2019** from **10:00 am to 12:00 pm**.
- Admission from the waiting list (if necessary) on **July 23, 2019** from **12:30 pm to 1:30 pm**.
- Commencement of Classes: **July 28, 2019**. (Tentative)

## 8. Special Instructions:

- a. Candidates applying with appeared certificate (having completed all written and viva-voce examinations) must submit their Final Result (Certificate/Mark sheet/Transcript) on or before **July 18, 2019** (day of viva-voce).
- b. Foreign degree holder must submit equivalence certificate from proper authority.
- c. **In case of failure to appear physically, candidates will not be considered for admission.**

## 9. Contact for Further Information:

For further query, please contact the office of The Head, Business Administration Discipline, Kobi Jibanananda Das Academic Bhavan (Academic Building -3, Ground Floor), Khulna University, or call 01798215338 from 10.00 am to 4.00 pm in the weekdays.

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Chairman  
MBA (Regular) Admission Committee 2018-2019 &  
Head  
Business Administration Discipline